

**Finger Lakes Fiber Festival
Hemlock Fairgrounds
7370 Water Street, Hemlock, NY 14466**

Rules and Regulations

- Vendor will conduct business only within their allotted space. No business will be conducted in the walkways adjacent to their rented space.
- All advertising for the vendor shall be within their rented space.
- Business shall be conducted in accordance with the Law of the State of New York and the rules and regulations stated herein. In case of any violation of said laws or rules/regulations, the person or company to whom the privilege is granted shall forfeit all further rights without relief from any unpaid portion of the contract and immediately surrender the grounds or space occupied under the privilege and cease doing business therein.
- All types of items that you wish to sell must be listed on your registration form; some items may not be allowed in order to prevent duplication.
- Pricing on all items for sale in the vendor's space must be posted.
- Vendor may not sublet any portion of the space allotted.
- Per NYS regulations, there is no smoking in any building, pavilion, or tent structure on the fairgrounds.

Insurance/Liability: It is the Vendors responsibility to carry sufficient insurance to protect your business from liability claims. The Finger Lakes Fiber Festival/Genesee Valley Handspinners Guild is hereby released, exonerated, and discharged from any and all liabilities for any loss or damages which the person or company to whom the privilege is granted may suffer or sustain, either in property damage or personal injuries, while on the fairgrounds; the person to whom the privilege is granted does hereby assume any and all risk respecting himself, his agents, servants, employees, and property, including all injuries, losses, or damages sustained by any or all of them while on the fairgrounds.

The person, firm, or corporation to whom the contract is granted agrees to assume all liabilities and responsibilities for all injuries and damages sustained by other persons, or firms, or corporation as a result of negligence and/or wrongdoing to himself or his agents, servants or employees by reason of distribution of any unwholesome or unfit food or beverage on the fairgrounds, or by person of any other act or omission for liability therefore occurs; and furthermore, said person, corporation or firm to whom the privilege is granted covenants and agrees to pay all damages, losses and expenses incurring by reason of the foregoing and to indemnify and save harmless The Finger Lakes Fiber Festival/Genesee Valley Handspinners Guild free therefrom.

Health Requirements: It is the responsibility of the vendor to contact the Health Department and secure a permit prior to the festival.

Tax Law: It is the responsibility of vendors to obtain and display their NYS Tax Certificate during the festival and collect any required taxes. Please visit <http://www.tax.ny.gov/> if you need more information.

Set-up: Set up will be Friday from 12PM to 5PM and Saturday morning from 8AM to 10AM. All Saturday/Sunday set up must be completed by 9:30 AM and vehicles must be moved to designated parking areas by 9:30 AM. No vehicles will be allowed to move about the fairgrounds after 9:30 AM or before 15 minutes after the close of the festival each day.

Gate Policy: Vendors are issued admission passes and a vehicle pass for entry to the festival. These passes will be handed out at the festival. NOTE: Only one vehicle may be parked on the fairgrounds during the festival, and it must be parked in a designated area.

Tear Down: No vendor is permitted to tear down before 4:15 PM on Sunday, the last day of the festival (with the exception of Saturday-only vendors, who may tear down after 5:15 PM on Saturday).

**Finger Lakes Fiber Arts Festival
Food Vendor & Farmer's Market Registration Form**

Please check one: Food Vendor Farmer's Market

Name: _____

Company Name: _____

Mailing Address: _____

City, State, Zip: _____

Telephone: _____ Email: _____

Website: _____

Description of items for sale: _____

Food Vendor spaces have access to water. Electricity is available for an extra fee. All Food Vendor and Farmer's Market Spaces are outdoors. Please indicate how many admission passes you will need for your staff (so they can enter the fairgrounds without paying admission): _____

PRICES:

Food Vendors: \$115 (\$75 for Saturday only) = _____

Electricity \$ 25 (\$15 for Saturday only) = _____

Farmer's Market: \$50 (\$30 for Saturday only) = _____

Camping (available Friday and Saturday nights):

\$20/night (with electricity) X _____ (number of nights) = _____

\$10/night (without electricity) X _____ (number of nights) = _____

Total = _____

Make checks payable to: Genesee Valley Handspinners Guild
Mail to: Mary Cropley, 14 Woodstock Lane, Pittsford, NY, 14534

By signing below, I agree to the following:

- I have received a copy of the rules and regulations
- I have read and understand these rules and regulations
- I will comply with all the rules and regulations set forth by said document

Company / Business Name: _____

Lessee Printed Name: _____

Lessee Signature: _____

Date: _____

-----Please do not write below this line-----

Registration Form Received _____

Payment Received _____ Check # _____ Amount Paid _____

Confirmation Sent _____